

RVIST/QMS/ADM/12

DATE: _____

TO: _____

Dear Sir/Madam,

REQUEST FOR INDUSTRIAL ATTACHMENT

Student Name: _____ Admission no: _____

Mobile No: _____ Email address: _____

The above named is a bonafide trainee of Rift Valley Institute of Science and Technology undertaking:-

- (1) Diploma in _____
- (2) Craft/Certificate in _____
- (3) Artisan in _____

The college encourages the student to be attached within their home locality and take care of their own welfare.

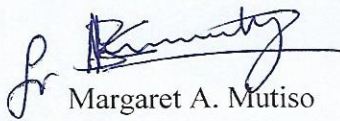
The student should provide the following documents to the company that is to attach him/her.

- 1. Student Admission letter.
- 2. Student college Identity Card.
- 3. Insurance Policy.

The attachment will enhance their education and training. We shall be grateful for your favourable consideration.

Thank you.

Yours faithfully,



Margaret A. Mutiso
HOD ILO
For: **PRINCIPAL**

